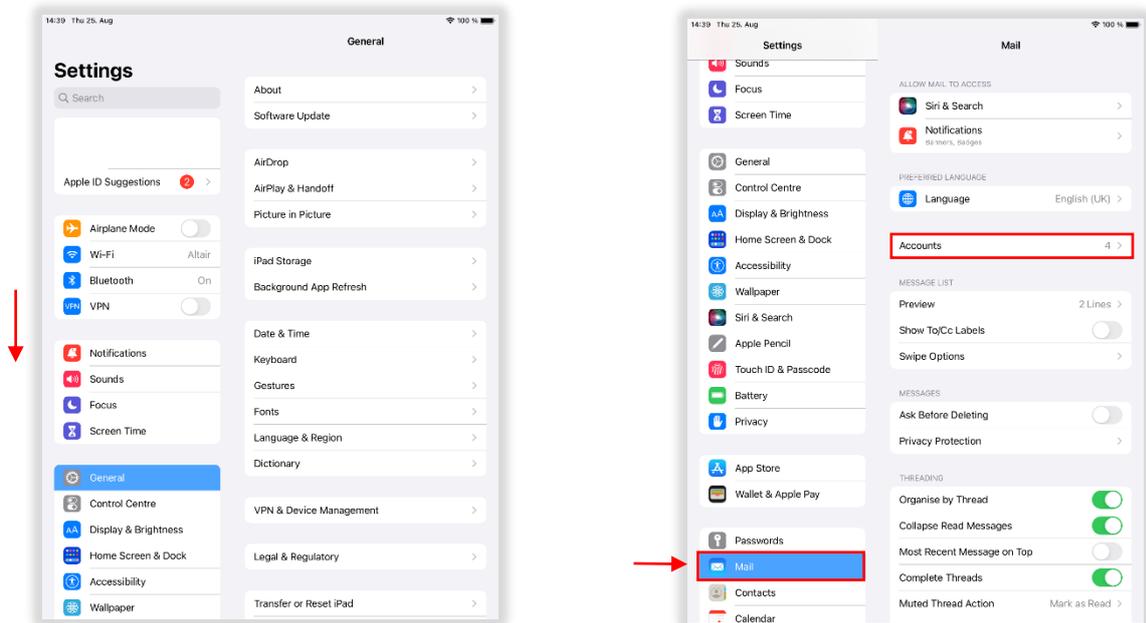


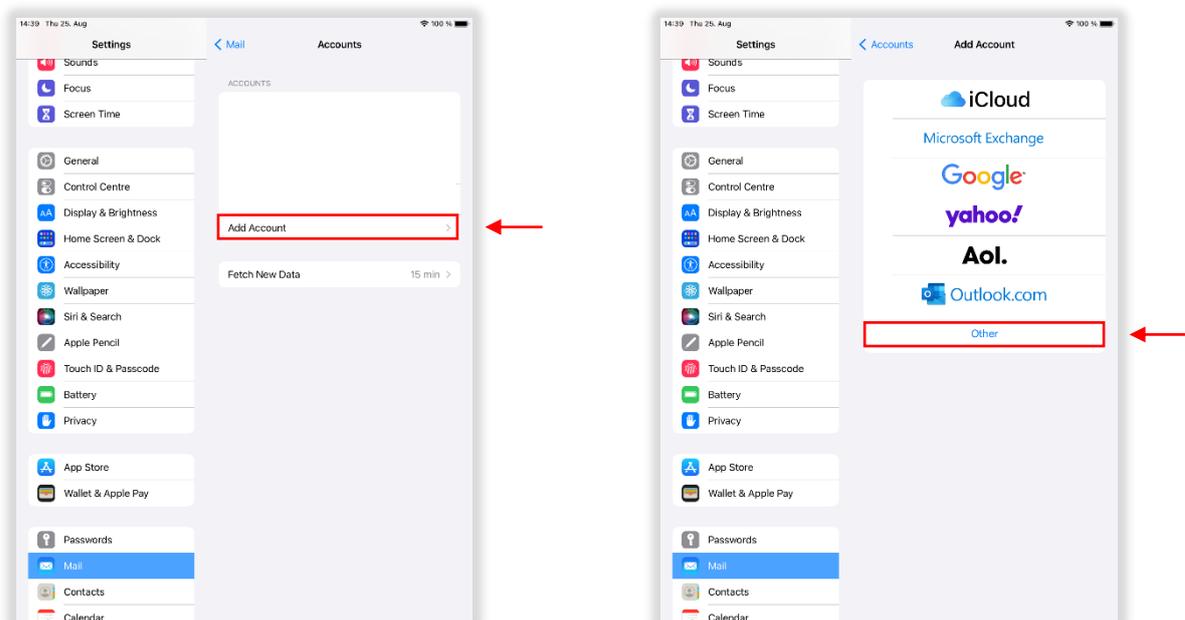
Setup email addresses in Apple IOS

Create email address in Apple Mail

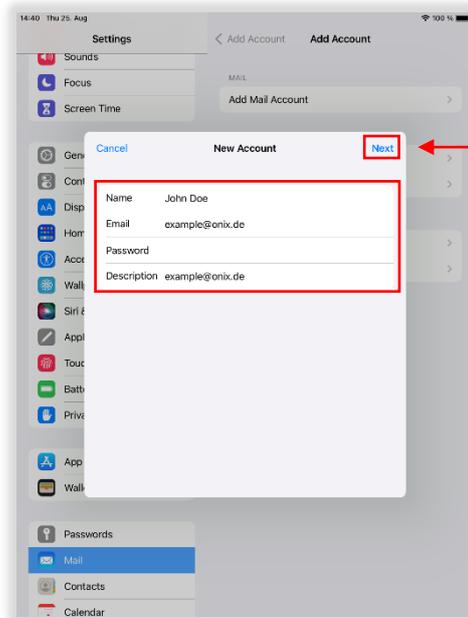
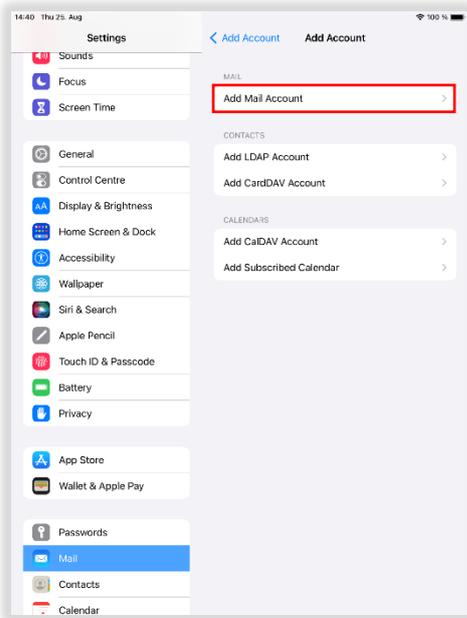
1. Open the **“Settings”** of your Apple device
2. Scroll left to the **“Mail”** setting and select the Mail app



3. The App-settings from the Mail-App will open up
4. Now select **“Accounts”**, then click on **“Add account”**
5. Now select **“Other”**



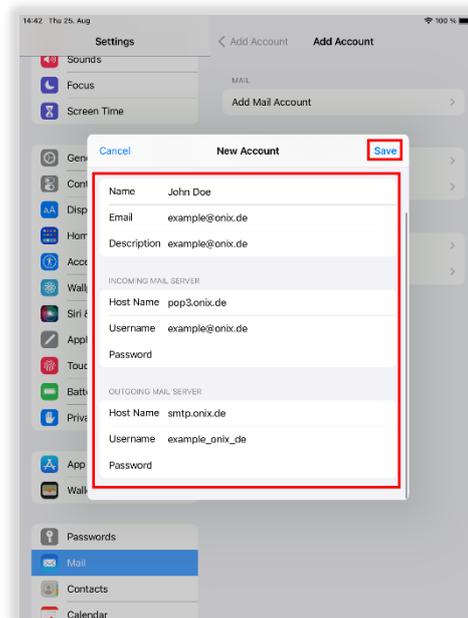
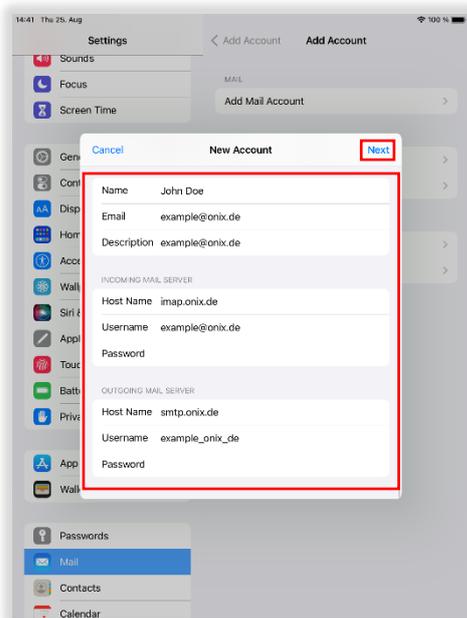
6. Click on **“Add Mail Account”**
7. Now enter your data, then click on **“Next”**



8. Now you must select, IMAP or POP3
 - If you choose **IMAP**, your data will be retrieved from the server
 - If you choose **POP3**, your data will be saved on your device

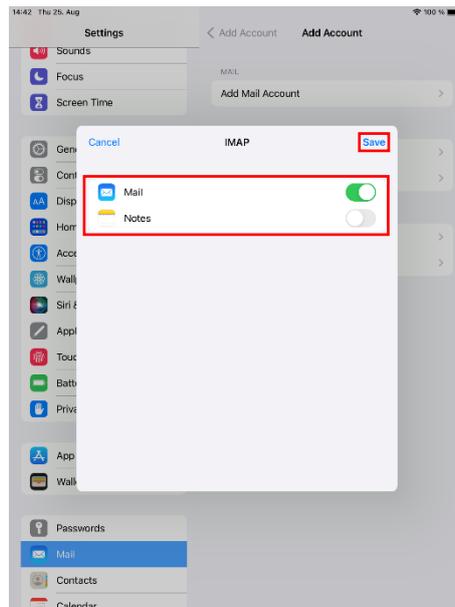


9. Now enter the **server-data** for your selection, then click on **“Next”** or **“Save”**
 - **IMAP** = imap.onix.de and your username [E-Mail-Address, or set]
 - **POP3** = pop3.onix.de and your username [E-Mail-Address, or set]
 - **SMTP** = smtp.onix.de and your username [E-Mail-Address, or set]



10. If there are no errors, you should have already created your account at **POP3**

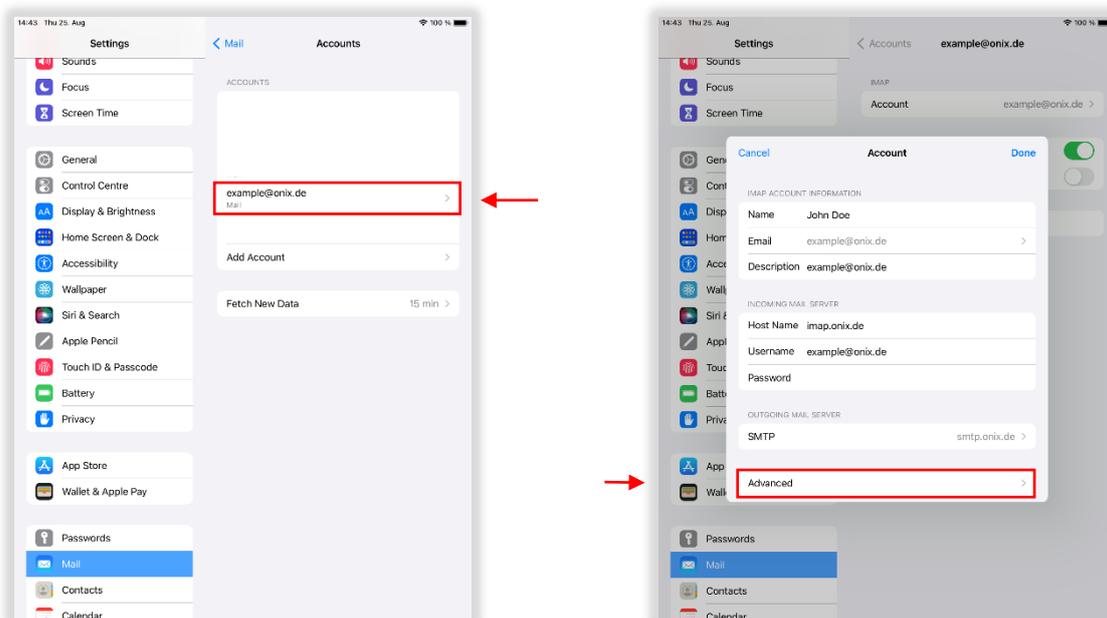
11. With **IMAP** you will be asked if you want to add "**Notes**", select as you like, this setting can be changed later, then click "**Save**".



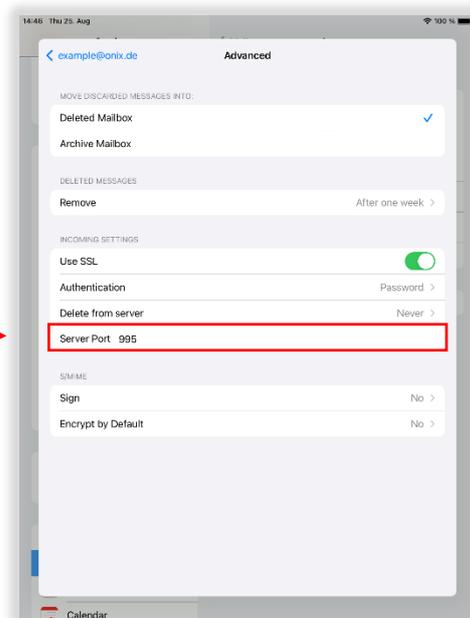
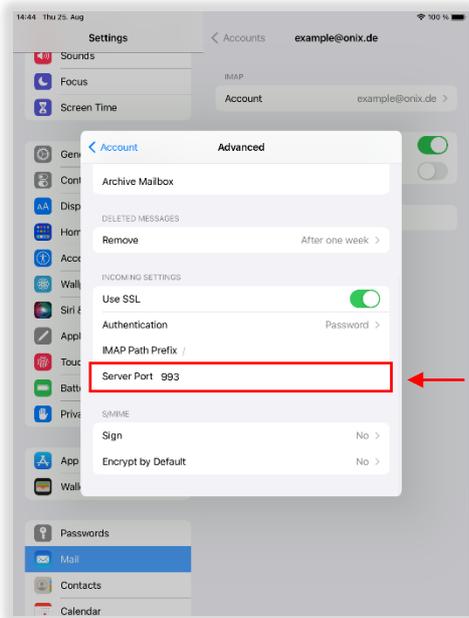
12. You have successfully set up your E-Mail-Address ✓

Check encryption in Apple Mail

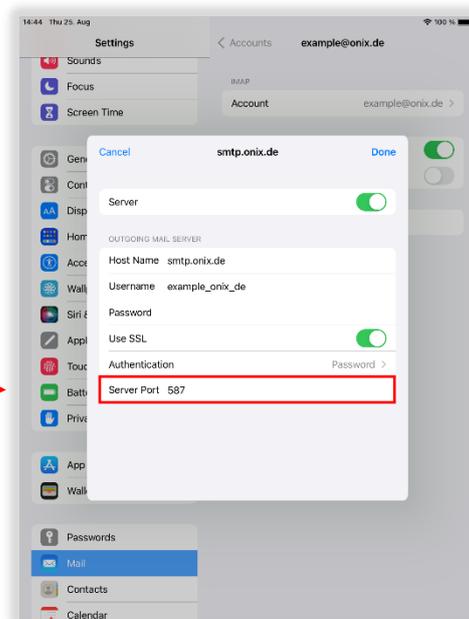
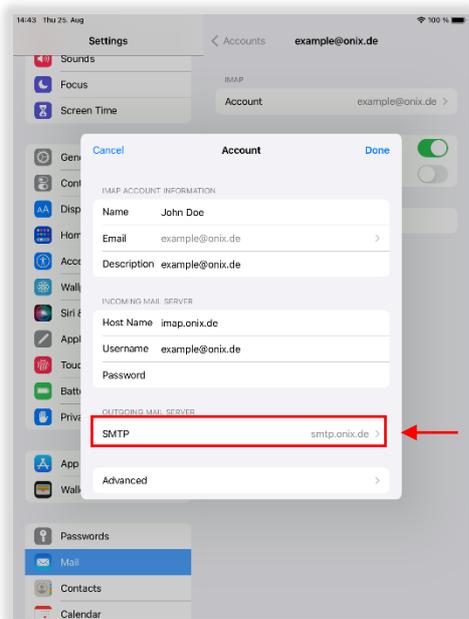
1. Go to the "**Accounts**" settings as shown in steps 1-4
2. Select **E-Mail-Address** you want to check, in our case "**example@onix.de**"
3. You will now see the stored settings of the E-Mail-Address



4. Now click on **“Advanced”**, to view the hostname settings
5. **Port 993** should be set for **IMAP**, and **port 995** for **POP3**
6. **IMAP** **POP3**



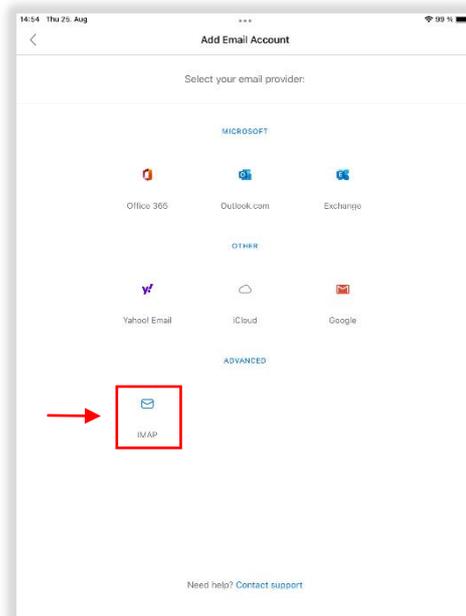
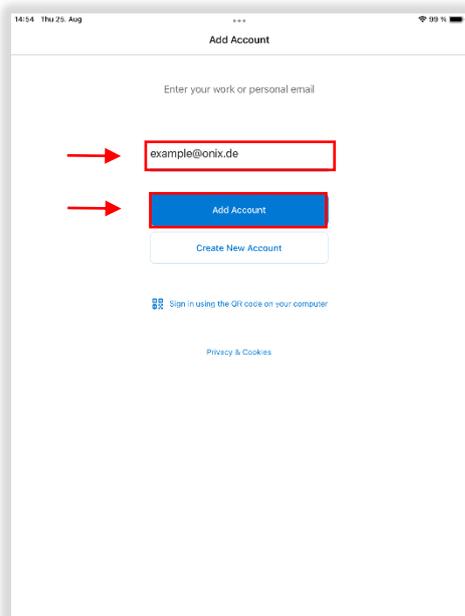
7. Now click on **“Back”**
8. Now click on **“SMTP”**, the outgoing mail settings will open
9. **Port 587** should be set for **SMTP**, if not, please change it
10. If you have checked everything, click on **“Done”**



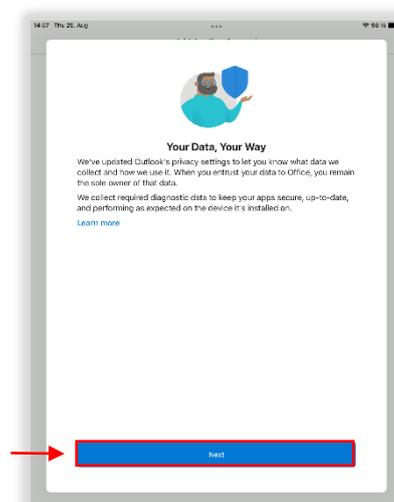
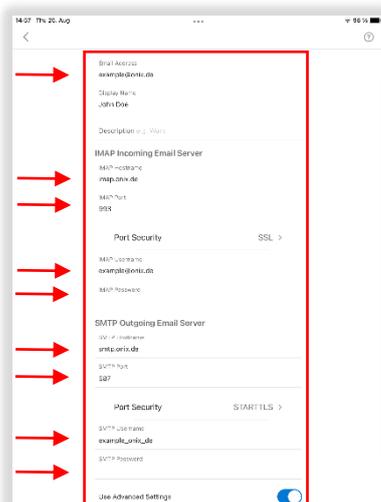
Create E-Mail-Addresses in Outlook-App

Initial Setup of an email address

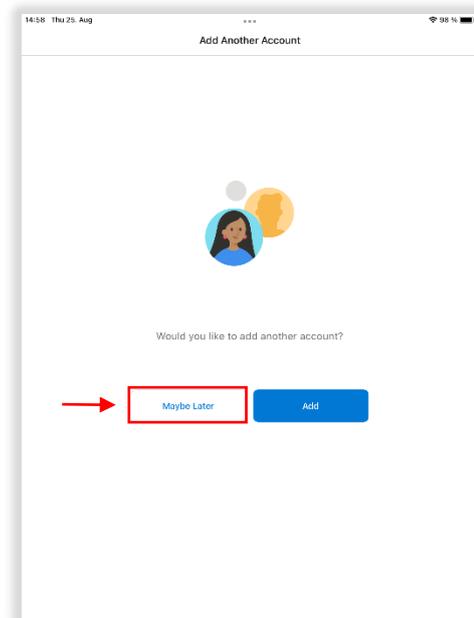
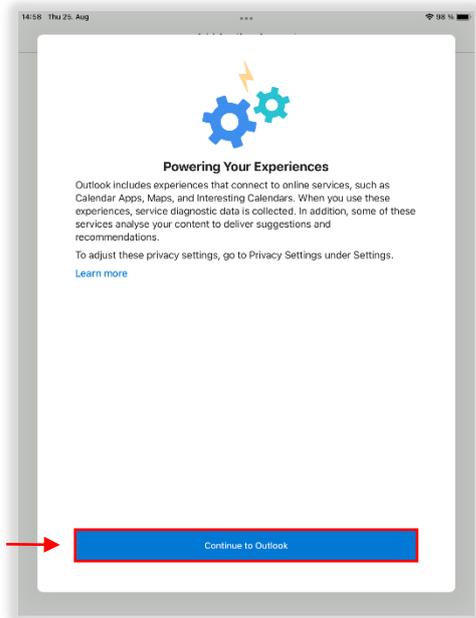
1. Start the app **Outlook** on your Apple device
2. At the first start, the **Setup assistant** will open
 - Do you want **create another E-Mail-Address**, then go to the next section
3. Now enter your E-Mail-Address, then click **"Add Account"**
4. Select in **"Advanced"**, **IMAP**



5. Now enter in the signed fields your **email address**, **username**, and your **password**
6. Check the preset server fields for correctness, **imap.onix.de** with **port 993** and security **SSL**, **smtp.onix.de** with port 587 and security **STARTTLS**, if everything is correct, click at the very bottom on **"Login"**.



7. You will see information about Outlook, confirm this with **"Next"**
8. You can add another E-Mail-Address directly after the setup, if necessary, following the same procedure, if you do not want to add another one, click **"Maybe Later"**.
9. You have successfully set up your E-Mail-Address



Add another E-Mail-Address

1. If you want to, **add another email address**, open the menu in the top left corner of the Inbox.
2. The **side menu** opens, click on the highlighted icon and then click on **"Add E-Mail Account"**, now follow the first instruction [Initial setup]

